



Building on the past
for a brighter future

101 East Main Street
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www.elktonalliance.org



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To Whom It May Concern:

We are cordially extending an invitation to you to participate in the 2018 Elkton Memorial Day Parade. The parade will be held in Downtown Elkton on Monday, May 28, 2018 at 10:00 AM.

The primary purpose of the parade is to pay tribute and honor to all servicemen and women both past and present as well as show our patriotism. We believe that your group would be an excellent addition to the festivities planned for the day. If you would like to join us for this memorable event, please complete the enclosed application and return it by Friday, May 25, 2018.

We hope that you, your members and their families will join us in this endeavor as we celebrate and honor our country on this great day. Again, we look forward to seeing you on Monday, May 28th at the Elkton Memorial Day Parade and celebration. If you have any questions, please contact the Parade Committee at 410-398-5076 or info@elktonalliance.org.

Kind Regards:

Mary Jo Jablonski

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Executive Director



2018



MEMORIAL DAY PARADE APPLICATION

ENTRANT INFORMATION

ORGANIZATION/GROUP NAME

CONTACT NAME

ADDRESS

CITY/STATE/ZIP

PHONE

ALTERNATE PHONE

EMAIL ADDRESS

ENTRY CATEGORY

- Float Band/Performers Groups Fire Appartus Military Organization

Would you like your entry to be judged? YES NO

Will your entry have music? YES NO **If yes, please describe:** _____

Number of people in your unit: _____

Appoximate the amount of space your unit will need for line up (ft.): _____

Length of your vehicle: _____ **Width of your vehicle:** _____

Description of Entry: _____

PLEASE ATTACH A 100-WORD OR LESS ANNOUNCER SCRIPT

Things you may wish to include in your Announcer Script: Your theme, the number of years you have been in the parade, the names of key people on your float, the name of the song you are performing and why you selected it, your organizations’ mission or marketing tag line, why you participate in the parade, etc. But please remember, the announcers only have time to read about 100 words, anything over that will be cut off. Should you required more space feel free to attach your script seperately. Applications received without an entry’s script will not be announced during the parade.

SIGNATURES & DEADLINES

Your signature on this form is evidence that you agree to the Parade Rules and will abide by those rules and the decision of the Parade Committee and judges. If you are operating a vehicle please have proper insurance and driver’s license information available. Further, your signature on this entry form indicates that you agree that the Memorial Day Parade Committee, the Town of Elkton, Maryland, and all of those organizations' volunteers, employees, contractors and agents, are released from any and all responsibility for loss, damage, or injury to any person or property relating in any way to participation in the Parade.

Signature: _____ Print Name _____

Today’s date: _____ Phone: _____

Please submit completed and signed application via mail or email:
Jessica Price, 101 East Main Street, Elkton, MD 21921
Email: jprice@elktonalliance.org

Questions? Contact Jessica Price, Elkton Chamber & Alliance at (410) 398-5076

CHECKLIST

- We have read, and agree to, the parade rules
- We have attached proof of insurance & drivers license
- We have completed both sides of the entry form
- We have enclosed our script and signed it.
- We have enclosed proof of insurance if we are bringing any kind of animal.

PARADE ENTRY RULES

Floats

1. All floats must be in keeping with the theme of the parade (remembering the men and women who died while serving, or a patriotic theme).
2. All floats must be family oriented.
3. Floats may have signage to enhance the theme or design of their float.
4. PLEASE, take safety precautions for your float riders and walkers. Riders should be either secured or positioned so that they cannot fall from floats. Walkers should be kept at a safe distance from moving vehicles and have good visibility in any costumes. An adult must supervise youth participants.

Marching Units/Drill Teams/Bands/Performers

1. Marching Units, Drill Teams and Marching Bands, may carry a banner with their unit or organization name on it, during the parade.
2. Bands on vehicles may have signage on the vehicle with the band name on it.

Fire Appartus

1. All fire appartus and floats from an organization will be judged together as one entry unless otherwise specified. Seperate paperwork must be sent in if you want a particiular piece to be judged on its own.

All Units

1. All units must submit a completed and signed application by the parade application deadline.
2. Items may be thrown, tossed, passed out to or at the crowd, but please try to be conscious of small children and make sure items are tossed away from the moving vehicles.
3. All animal units must be prepared to have someone to clean up after the animals, should there be a need to.
4. Animals should be of good temperment and should be able to be around large, noisy crowds.

JUDGING CRITERIA

- Conforms to theme
- Originality
- Quality of Construction
- Overall Effort

PARTICIPANT AWARDS

- 1st , 2nd, and 3rd Place Trophies for each Category

Setup and Start Up

- Date: Monday, May 28, 2018
- Arrival Time: No later than 9:30 a.m.
- StartTime: 10:00 a.m.
- Location: Municipal Parking Lot at the corner of Howard and Bow St, floats will line up on Howard Street facing Bridge Street.
- Distance: The parade route is approximately 1.1 miles
- Finish: The parade should finish around 11 a.m.
- Judging: Judging will be done during the parade at the viewing stand at the corner of North & Main Street.
- Awards: Awards will be given to winners back at the Municipal Parking lot directly after the parade.

Application

DEADLINE: Friday, May 25, 2018

Submit via:

Mail: Elkton Chamber & Alliance
Attention: Jessica Price
101 East Main Street
Elkton, MD 21921

(or)

Email: jprice@elktonalliance.org

